



ACCEPTANCE • COMMUNICATION • RESPECT

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ACR SAFE (Staff Agenda Fund for Emergencies) APPLICATION FOR ASSISTANCE

ACR has set up the ACR SAFE (Staff Agenda Fund for Emergencies) as a way for ACR employees to lend a helping hand to co-workers in financial crisis due to unforeseen events such as illness, flooding, fire, etc.. Helping co-workers in need fits with ACR's core values, it is rewarding for both the giver and the recipient, and ultimately it has a positive impact on the tone and morale in our homes.

Any ACR employee may make a written application for assistance from the fund. Recipients must be ACR employees at the time of application and receipt of award. Gifts awarded to recipients will be determined at the sole discretion of the SAFE employee committee; ACR management will not direct gifting decisions. Identifying information will be edited by the application coordinator prior to review by the SAFE committee. The size of awards may be limited by funds available. An award will be considered a gift and will not be taxable to the recipient.

Name: _____ Date of request: _____

Address: _____

Best way to reach you: (phone/email) _____

Work Location: _____ Date of hire: _____

What is your emergency?

How many people are in your family? Ages of children:

What things have you already tried to help your situation (i.e. Insurance, cashing out PTO, etc.)?

How much money do you think you need?

Do you need any other assistance (i.e. diapers, furniture, food, toiletries, vehicle...)?

Employees who donate to the SAFE would love to hear about the impact they are making. May we publish your story in an ACR publication? YES NO

May we use your name in the story or do you wish to remain anonymous?
 I give permission to use my name. OR I wish to remain anonymous.

Application date/number (assigned by SAFE Coordinator): _____

*Turn this form into the mailbox of SAFE Coordinator Kristin Pitchford or fax to 651-484-5863 Attn. Kristin Pitchford.
She will forward it to the SAFE employee committee for review and decision.*